



Give As You Earn

Frequently asked questions

Q How do I reclaim the tax on a Give As You Earn donation?

A When you donate or receive a Give As You Earn donation there is no need for any tax reclamation. The donation is made from gross pay before any tax is ever paid by the donor. The donation lands straight in the charity's bank account free of tax.

Q Can donors choose who to donate to?

A Yes, and it is not only registered charities that are eligible for donations. You can also give to any organisation recognised by HM Revenue & Customs as charitable. This includes churches, health authorities, hospitals (not private), Scout and Girl Guide groups, to name a few. If you are in any doubt as to whether a particular organisation is eligible, we will be happy to advise you.

Q Do donors have to give to the same charity every month? What happens if I want to respond to an emergency appeal?

A If you don't want to elect a charity in advance you can open a CAF Charity Account. You can donate tax-free sums each month into the account and then make a donation from your account whenever you please using your 'charity chequebook', CharityCard or online services.

Q Is there any limit to the size of donation you can give through the scheme?

A There is no limit as to how much you can donate through Give As You Earn. There is also no official minimum, but we usually recommend that donors give at least £5 a month.

Q A donor has told me they are donating to my charity through the scheme, but why can't I

identify them on our bank statement?

A Give As You Earn donations are disbursed in total via BACS to the charity's bank account quoting the charity's Give As You Earn number only. However for a small fee you can order Give As You Earn disbursement statements from us. The statement is a list showing the breakdown of payments received each month from individual donors. If you wish to remain anonymous you can.

Q A donor has pledged to give £5 per month from their gross salary to our cause, why don't we receive exactly £5?

A Give As You Earn generally deducts a small administration fee from each donation, unless this is paid by the employer on the donor's behalf.

Q How do we get more donors to give through Give As You Earn?

A We have a team of Give As You Earn advisers to help charities and employers promote their scheme in the most effective way possible. Our fundraising arm, Sharing the Caring, offers every employer a free service to promote their payroll giving scheme to their employees. We can advise on everything from ideas and strategies to template joining forms. We even run one-day workshops for charities to help them develop their knowledge of Give As You Earn.

Q What do I do if my charity receives a CAF 'charity cheque'?

A If you receive a donation in the form of a CAF 'charity cheque' simply complete your charity's details and send it to us. We will then pay the donation straight into your charity's bank account. There are full details on the back of the 'charitycheque' itself.

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